

The Regular Meeting of the Peru Town Board was held on December 30, 2024, at the Peru Town Hall. Those present were Mr. Craig Randall, Supervisor; Mr. James Douglass, Mr. Eric Duquette, Councilman; Mr. Gregg Bruno, Councilman; (Excused); Mr. Melvin Irwin, Councilman and Mrs. Dianne Miller, Town Clerk Excused. Also present were Ms. Pamela Barber, Confidential Secretary to the Board and Deputy Town Clerk, Mr. Matthew Favro, Town Attorney; Mr. Michael Farrell, Highway Superintendent; Mr. Courtney Tetrault, Water/Sewer Superintendent; and Mr. Bob Guynup, Zoning Officer. Mr. T'chaka Sikelianos, Dog Control Officer; (Absent); Mrs. Kristen Marino, Recreation Director; (Absent); Mrs. Helen Nerska, Town Historian, (Excused);

The meeting was called to order at 10:02 AM by Mr. Randall with the Pledge of Allegiance.

**Community Input**

None.

**Motion** by Mr. Duquette seconded by Mr. Douglass to accept Regular Meeting minutes held December 9, 2024.

**4 Ayes 0 Noes**

**Motion Carried**

**Motion** by Mr. Douglass; seconded by Mr. Duquette to set the date of the 2025 Organizational Meeting for the 13<sup>th</sup> of January 2025 at 5:00 PM and the first Regular Meeting to follow at 6:00 PM.

**4 Ayes 0 Noes**

**Motion Carried**

**Motion** by Mr. Irwin; seconded by Mr. Duquette to accept the Regular Meeting schedule of 2025.

**4 Ayes 0 Noes**

**Motion Carried**

**2025 REGULAR TOWN BOARD MEETING SCHEDULE**

Monday	January 13, 2025	6:00 PM
Monday	January 27, 2025	6:00 PM
Monday	February 10, 2025	6:00 PM
Monday	February 24, 2025	6:00 PM
Monday	March 10, 2025	6:00 PM
Monday	March 24, 2025	6:00 PM
Monday	April 14, 2025	6:00 PM
Monday	April 28, 2025	6:00 PM
Monday	May 12, 2025	6:00 PM
Thursday	May 29, 2025	6:00 PM
Monday	June 9, 2025	6:00 PM
Monday	June 23, 2025	6:00 PM
Monday	July 14, 2025	6:00 PM
Monday	July 28, 2025	6:00 PM
Monday	August 11, 2025	6:00 PM
Monday	August 25, 2025	6:00 PM
Monday	September 8, 2025	6:00 PM
Monday	September 22, 2025	6:00 PM
Thursday	October 9, 2025	6:00 PM
Monday	October 27, 2025	6:00 PM
Monday	November 10, 2025	6:00 PM
Monday	November 24, 2025	6:00 PM
Monday	December 8, 2025	6:00 PM
Tuesday	December 30, 2025	10:00 AM

**Motion** by Mr. Irwin; seconded by Mr. Duquette to schedule AES Work Session for January 7, 2025 at 4:00 PM.

**4 Ayes 0 Noes**

**Motion Carried**

**RESOLUTION NUMBER: 24.12.30-1**

**A RESOLUTION ACCEPTING BARTON & LOGUIDICE’S CONTRACT FOR THE FOR THE TOWN OF PERU’S WATER TREATMENT PLANT UPGRADE PROJECT AND AUTHORIZING THE SUPERVISOR TO EXECUTE THE SAME.**

**MOTION:** Mr. Douglass                      **SECOND:** Mr. Duquette

**WHEREAS**, the Town Board has the Barton & Loguidice’s contract for the Town of Peru Water Treatment Plant Upgrade Project and related items before it,

**WHEREAS**, the scope and fee outlined in the “Scope of Services” (Exhibit A) of the contract for this important project to bring the water treatment plant into compliance with the requirements of the Clinton County Health Department (CCHD) Stipulation.

**THEREFORE, BE IT**

**RESOLVED**, said proposal from Barton & Loguidice is approved for contract issuance for the cost not to exceed \$1,375,000 (One Million Three Hundred Seventy Five Thousand dollars and no cents) and the Town Supervisor is authorized to accept said proposal and sign subsequent contract.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Excused</b>	<b>Kregg Bruno</b>		
	<b>James Douglass</b>	<b>X</b>	
	<b>Eric Duquette</b>	<b>X</b>	
	<b>Mel Irwin</b>	<b>X</b>	
	<b>Craig Randall</b>	<b>X</b>	

**Carried:**

**RESOLUTION NUMBER: 24.12.30-2**

**A RESOLUTION APPROVING THE REAPPOINTMENT OF JAMES FALVO TO THE TOWN OF PERU ZONING BOARD OF APPEALS AS CHAIRMAN.**

**MOTION:** Mr. Irwin                                      **SECOND:** Mr. Duquette

**WHEREAS**, at a meeting held on December 18, 2024, the Peru Town Zoning Board of Appeals has recommended that James Falvo be reappointed to fill the Town Zoning Board of Appeals Chairman seat to begin January 1, 2025 through December 31, 2025.

**THEREFORE, BE IT**

**RESOLVED**, the Peru Town Board agrees with the recommendation of the Zoning Board of Appeals and reappoints James Falvo to complete the term of the Chairman for the one year period of January 1, 2025 through December 31, 2025.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Excused</b>	<b>Kregg Bruno</b>		
	<b>James Douglass</b>	<b>X</b>	
	<b>Eric Duquette</b>	<b>X</b>	
	<b>Mel Irwin</b>	<b>X</b>	
	<b>Craig Randall</b>	<b>X</b>	

**Carried:**

**RESOLUTION NUMBER: 24.12.30-3**

**A RESOLUTION APPROVING THE REAPPOINTMENT OF JAMES FRANCESCONI TO THE TOWN OF PERU ZONING BOARD OF APPEALS AS VICE CHAIRMAN.**

**MOTION: Mr. Duquette    SECOND: Mr. Irwin**

**WHEREAS**, at a meeting held on December 18, 2024, the Peru Town Zoning Board of Appeals has recommended that James Francesconi be reappointed to fill the Town Zoning Board of Appeals Vice Chairman seat to begin January 1, 2025 through December 31, 2025.

**THEREFORE, BE IT**

**RESOLVED**, the Peru Town Board agrees with the recommendation of the Zoning Board of Appeals and reappoints James Francesconi to complete the term of the Vice Chairman for the one year period of January 1, 2025 through December 31, 2025.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Excused</b>	<b>Kregg Bruno</b>		
	<b>James Douglass</b>	<b>X</b>	
	<b>Eric Duquette</b>	<b>X</b>	
	<b>Mel Irwin</b>	<b>X</b>	
	<b>Craig Randall</b>	<b>X</b>	

**Carried:**

**RESOLUTION NUMBER: 24.12.30-4**

**A RESOLUTION ACCEPTING THE RESIGNATION OF SEAN LUKAS FROM THE TOWN OF PERU ZONING BOARD OF APPEALS POSITION EFFECTIVE DECEMBER 18, 2024.**

**MOTION: Mr. Duquette    SECOND: Mr. Douglass**

**WHEREAS**, Town of Peru Zoning Board of Appeals has recommended that Town Board accepts Sean Lukas' resignation offered December 18, 2024.

**THEREFORE, BE IT**

**RESOLVED**, the Peru Town Board sadly agrees with the recommendation of the Town of Peru Zoning Board of Appeals to accept Sean Lukas' resignation and thanks him for his unwavering dedication and past service to the Town of Peru. His resignation will be effective December 18, 2024.

**AND, BE IT**

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Excused</b>	<b>Kregg Bruno</b>		
	<b>James Douglass</b>	<b>X</b>	
	<b>Eric Duquette</b>	<b>X</b>	
	<b>Mel Irwin</b>	<b>X</b>	
	<b>Craig Randall</b>	<b>X</b>	

**Carried:**



1	A00.1990.0400	\$	216.27	A00.1410.0120
2	A00.1990.0400	\$	3,289.30	A00.1910.0400
3	A00.1990.0400	\$	657.44	A00.7140.0400
4	A00.1990.0400	\$	791.48	A00.5010.0110
5	A00.1990.0400	\$	1,995.48	A00.1110.0400
6	A00.1990.0400	\$	2,432.11	A00.1110.0410
7	A00.1990.0400	\$	388.52	A00.1660.0400
8	A00.1990.0400	\$	2,911.90	A00.1670.0400
9	A00.1990.0400	\$	199.00	A00.1920.0400
10	A00.1990.0400	\$	1,553.82	A00.5182.0400
11	A00.1990.0400	\$	375.00	A00.5132.0100
	Total	\$	14,810.32	

**RESOLUTION NUMBER: 24.12.30-7**

**A RESOLUTION AUTHORIZING TRANSFER OF TOWN HIGHWAY FUNDS**

**MOTION:** Mr. Irwin            **SECOND:** Mr. Duquette

**WHEREAS**, In order to meet the financial needs for the management of **the Town Highway Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

**WHEREAS**, the outstanding positive balances in the Highway Fund are more than adequate to cover the accounts in need of transfers, be it

**RESOLVED**, That the Town Board has authorized the attached seven (7) transfers in the total amount of **\$33,846.86** to better align negative and positive line items.

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Excused</b>	<b>Kregg Bruno</b>		
	<b>James Douglass</b>	<b>X</b>	
	<b>Eric Duquette</b>	<b>X</b>	
	<b>Mel Irwin</b>	<b>X</b>	
	<b>Craig Randall</b>	<b>X</b>	

**Carried:**

	<b>DATE</b>	<b>DEPT.</b>	
	12/30/2024	HIGHWAY	
	<b>FROM FUND</b>	<b>AMOUNT</b>	<b>TO FUND</b>
1	DA0.1990.0400	\$ 47.87	DA0.5110.0120
2	DA0.1990.0400	\$ 105.00	DA0.5110.0420
3	DA0.1990.0400	\$ 150.00	DA0.5140.0400
4	DA0.1990.0400	\$ 22,545.00	DA0.5130.0200
5	DA0.1990.0400	\$ 6,182.68	DA0.5130.0410
6	DA0.1990.0400	\$ 4,804.35	DA0.5130.0420
7	DA0.1990.0400	\$ 11.96	DA0.9089.0810
	TOTAL	\$ 33,846.86	

**RESOLUTION NUMBER: 24.12.30-8**

**A RESOLUTION AUTHORIZING TRANSFER OF TOWN SEWER FUNDS**

**MOTION:** Mr. Douglass

**SECOND:** Mr. Irwin

**WHEREAS,** In order to meet the financial needs for the management of **the Town Sewer Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

**WHEREAS,** the outstanding positive balances in the Sewer Fund are more than adequate to cover the accounts in need of transfers, be it

**RESOLVED,** That the Town Board has authorized the attached ten (10) transfers in the total amount of **\$9,565.52** to better align negative and positive line items.

**RESOLVED,** that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Excused</b>	<b>Kregg Bruno</b>		
	<b>James Douglass</b>	<b>X</b>	
	<b>Eric Duquette</b>	<b>X</b>	
	<b>Mel Irwin</b>	<b>X</b>	
	<b>Craig Randall</b>	<b>X</b>	

**Carried:**

	<b>DATE</b>	<b>DEPT.</b>	
	<b>12/30/2024</b>	<b>SEWER</b>	
	<b>FROM FUND</b>	<b>AMOUNT</b>	<b>TO FUND</b>
1	SP0.8110.0400	\$ 651.80	SP0.1950.0400
2	SP0.8110.0400	\$ 2,010.94	SP0.9060.0800
3	SP0.8130.0400	\$ 575.00	SP0.1940.0400
4	SP0.8130.0400	\$ 502.83	SP0.1910.0400
5	SP0.8130.0400	\$ 550.00	SP0.8110.0440.0001
6	SP0.8130.0400	\$ 514.76	SP0.9089.0800
7	SP0.8130.0400	\$ 2,000.00	SP0.9710.0631
8	SP0.8130.0400	\$ 1,472.67	SP0.8130.0430
9	SP0.8130.0400	\$ 916.86	SP0.9040.0800
10	SP0.8130.0400	\$ 370.66	SP0.8130.0410
	<b>TOTAL</b>	<b>\$ 9,565.52</b>	

**RESOLUTION NUMBER: 24.12.30-9**

**A RESOLUTION AUTHORIZING TRANSFER OF TOWN VALCOUR SEWER FUNDS**

**MOTION:** Mr. Irwin

**SECOND:** Mr. Duquette

**WHEREAS,** in order to meet the financial needs for the management of **the Town Valcour Sewer Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

**WHEREAS,** the outstanding positive balances in the Valcour Sewer Fund are more than adequate to cover the accounts in need of transfers, be it

**RESOLVED,** That the Town Board has authorized the attached two (2) transfers in the total amount of **\$290.24** to better align negative and positive line items.

**RESOLVED,** that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>

<b>Excused</b>	<b>Kregg Bruno</b>		
	<b>James Douglass</b>	<b>X</b>	
	<b>Eric Duquette</b>	<b>X</b>	
	<b>Mel Irwin</b>	<b>X</b>	
	<b>Craig Randall</b>	<b>X</b>	

**Carried:**

	<b>DATE</b> 12/30/2024	<b>DEPT.</b> VALCOUR	
	<b>FROM FUND</b>	<b>AMOUNT</b>	<b>TO FUND</b>
1	SV0.8130.0430	\$ 128.78	SV0.1910.0400
2	SV0.8130.0430	\$ 161.46	SV0.9040.0800
	Total	\$ 290.24	

**RESOLUTION NUMBER:**

**A RESOLUTION AUTHORIZING TRANSFER OF TOWN WATER FUNDS**

**MOTION:** Mr. Douglass                      **SECOND:** Mr. Duquette

**WHEREAS**, In order to meet the financial needs for the management of **the Town Water Accounts** funds need to be transferred from line items with positive balances to line items with negative balances (see Attached Schedule of Transfers) and

**WHEREAS**, the outstanding positive balances in the Water Fund are more than adequate to cover the accounts in need of transfers, be it

**RESOLVED**, That the Town Board has authorized the attached six (6) transfers in the total amount of **\$6,169.30** to better align negative and positive line items.

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Excused</b>	<b>Kregg Bruno</b>		
	<b>James Douglass</b>	<b>X</b>	
	<b>Eric Duquette</b>	<b>X</b>	
	<b>Mel Irwin</b>	<b>X</b>	
	<b>Craig Randall</b>	<b>X</b>	

**Carried:**

	<b>DATE</b> 12/30/2024	<b>DEPT.</b> WATER	
	<b>FROM FUND</b>	<b>AMOUNT</b>	<b>TO FUND</b>
1	SW0.8340.0400	\$ 504.19	SW0.1910.0400
2	SW0.8340.0400	\$ 1,984.41	SW0.8340.0430
3	SW0.8340.0400	\$ 242.89	SW0.8310.0410
4	SW0.8340.0400	\$ 2,530.59	SW0.9060.0800
5	SW0.8340.0400	\$ 419.39	SW0.8340.0200
6	SW0.8340.0400	\$ 487.83	SW0.8340.0110

Total \$ 6,169.30

**Other Business:**

Mr. Guynup spoke of the new comprehensive plan committee and asked that all residents go to the Town Website or the Peru Gazette to fill out the survey.

Mr. Farrell stated that C & S Companies offered the following Project update:

Reporting Period: December 20, 2024

PROJECT NAME: Replacement of Telegraph Road over Dry Mill Brook	C&S PROJECT NUMBER: AG6.002.001
CLIENT NAME: Town of Peru	CLIENT CONTACT(S): Michael Farrell – Highway Superintendent

Significant activities underway or completed:

- ◆ Design
- ↳ Completed existing and proposed Hydraulic and Scour Analysis – December 2024
- ↳ Continue Preliminary Design – December 2024
- ↳ Begin Preliminary Construction Estimates – December 2025
- ◆ Utility Owner Coordination
- ↳ Make initial contact with Utility Owners – December 2024
- ↳ Draft Utility Information Packages – December 2024
- ◆ Coordinated with the Town

Next period's expected activities:

- ◆ Subconsultants – Geotechnical Services
- ↳ Send estimated structure loads to Geotechnical Subconsultant – January 2025
- ↳ Receive Final Geotechnical Report – January 2025
- ◆ Design
- ↳ Continue Preliminary Design – January 2025
- ↳ Select structure size and finalize Preliminary Construction Estimate
- ◆ Utility Owner Coordination
- ↳ Send Utility Information Packages to Utility Owners – January 2025
- ↳ Request On-site Meeting with Utility Owners – to be Held in January or February 2025
- ◆ Environmental Agency Coordination
  - ↳ Submit Preliminary Plans (to show proposed structure type and size) to NYSDEC for Review and Approval – January 2025
- ◆ Coordinate with the Town

Extended forecasted expected activities:

- ◆ Design
- ↳ Complete Preliminary Design – April 2025
- ◆ Note: Completion Date based on NYSDEC approval of proposed structure type and size
- ◆ Provide Design Report to Town and receive any Feedback
- ↳ Begin Final Design – May 2025
- ◆ Utility Owner Coordination
- ↳ Finalize required Utility Relocations with Utility Owners – March 2025
- ↳ Schedule Utility Relocations – Spring 2025
- ◆ Environmental Agency Coordination
- ↳ NYSDEC approval of proposed structure type and span – March 2025 (*anticipated*)
  - ↳ Prepare and submit complete Joint Permit Application to USACE and NYSDEC – April 2025
- ◆ Coordinate with the Town

Other important project information:

- ◆ The project design is currently on schedule.
  - ↳ *The project schedule is largely dependent on the required preliminary structure review and final Joint Permit application review by the NYSDEC and USACE*
- ◆ The project design is currently within the budget.



Information/direction needed from client:

- ◆ Nothing at this time.

Design Project Schedule	
Activity	<i>Expected / Actual Finish Date</i>
Project Start	June 2024
Preliminary Design – Alternatives Report	<i>April 2025</i>
Final Design - Construction Documents	<i>June 2025</i>
ROW Acquisition (grading release approvals)	<i>July 2025</i>
Advertisement / Letting	<i>August 2025</i>

Note:

1. Schedule above assumes agency reviews (i.e. Town, USACE, NYSDEC, etc.) are completed in a timely manner.

*Public Comments on Agenda Items Only*  
NONE

**RESOLUTION NUMBER: 24.12.30-10**

**A RESOLUTION AUTHORIZING THE POST-AUDIT PAYMENT OF CERTAIN CLAIMS, BILLS AND INVOICES OF THE TOWN**

**MOTION:** Mr. Irwin                      **SECOND:** Mr. Douglass

**WHEREAS**, the Town Board has reviewed and audited the following claims, bills and invoices for services rendered and goods provided to the Town in December 2024:

From Town of Peru Vouchers for December 2024 #202401761 through and including #202401864

Abstract dated 12/27/24.

For the dollar amount totaling: \$91,587.57 of that, \$24,470.21 was wired, credit cards and prepaid; and \$67,117.36 is remaining to be paid for December 2024.

**WHEREAS**, the Town Board finds said claims, bills, and invoices to be acceptable in form and reasonable in amount.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that payment of the aforementioned claims, bills and invoices is approved, and the Supervisor be and hereby is authorized to make such payment; and be it further,

**RESOLVED**, that this Resolution shall take effect immediately.

<b>Roll Call:</b>		<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Excused</b>	<b>Kregg Bruno</b>		
	<b>James Douglass</b>	<b>X</b>	
	<b>Eric Duquette</b>	<b>X</b>	
	<b>Mel Irwin</b>	<b>X</b>	
	<b>Craig Randall</b>	<b>X</b>	

**Carried:**

**Motion** by Mr. Douglass; seconded by Mr. Irwin to adjourn the regular meeting at 10:40 AM.  
Ayes 4 Noes 0

***Motion Carried***

